## VOLUNTEER INFORMATION SHEET

First Name: $\qquad$ MI $\qquad$ Last Name $\qquad$
S.S. \# $\qquad$ $-\quad-$ $-$
D.O.B. $\qquad$ (mm/dd/yyyy)

Male $\qquad$ Female $\qquad$ Ethnicity/Race $\qquad$

Phone Number $\qquad$ Email Address $\qquad$

Address $\qquad$
City $\qquad$ State $\qquad$ Zip $\qquad$

## Emergency Contact Information

First Name: $\qquad$ Last Name: $\qquad$
Contact Number: Daytime $\qquad$ Cell Phone: $\qquad$
Email Address $\qquad$ Relationship $\qquad$

## VSA-OFFICE USE ONLY

Has applicant ever been convicted of a crime other than a minor traffic violation? Yes $\qquad$ No $\qquad$ If yes, please see attachment.

Submitted to HR on: $\qquad$
Delivery Method: Inter-Office or Electronic Message

## Volunteer Application

We appreciate your interest in volunteering with our organization and assure you that we are interested in your qualifications. A clear understanding of your background and work history will assist us in placing you in the position that best meets your qualifications to offer you the best volunteering experience. All applications are under a review for 30-days consideration.

Placement will be limited to available volunteer positions.

Name $\qquad$
Address $\qquad$
City/State/Zip
Home \# $\qquad$ Work \# $\qquad$
Cell \# $\qquad$ E-Mail $\qquad$

Have you ever worked at Memorial Health? $\qquad$
If yes, please give dates of employment and department area:

Do you have any relatives who currently work at Memorial Health or who are members of its medical staff? $\qquad$
Are you currently employed? $\qquad$ If so, where? $\qquad$

Name of current supervisor or manager: $\qquad$
Education background: please check highest level completed
High School $\qquad$ College $\qquad$ 1 $\qquad$ 2 $\qquad$ 4 $\qquad$ Master's $\qquad$ Doctorate $\qquad$

## Volunteer Locations

Volunteers play an important role in patient care. You will interact with patients and their families, as well as with medical personnel and other staff. Our goal is to place you in a position that allows your talents to shine. There are several areas possible for volunteering.

## Patient Care Services:

$\qquad$ Children's Hospital of Savannah $\qquad$
$\qquad$ Child Life Services
$\qquad$ Anderson Cancer Institute
$\qquad$ Radiology

Rehabilitation
$\qquad$ Greatest Need
$\qquad$
$\qquad$ Emergency Room
$\qquad$
$\qquad$ Floor/Unit Desk support

## Administrative/Clerical Support:

$\qquad$ Heart \& Vascular Waiting Room $\qquad$ Employee Health
$\qquad$ Information Desk(s) $\qquad$ Pet Therapy

Day(s) of the week preferred: Please indicate times preferred by circling the day and time of day you prefer. List the hours you are available.
Availability: Mon

Tues

Wed

Thurs

Fri
Sat


Morning $\qquad$ Afternoon $\qquad$ Evening $\qquad$ Weekends: Saturday
 Sunday


Morning $\qquad$ Afternoon $\qquad$ Evening $\qquad$

## Volunteer Experience

Name of Organization $\qquad$
Address $\qquad$
City/State/Zip $\qquad$
Position Held $\qquad$ Supervisor $\qquad$
Dates of Service (From) (To) $\qquad$

Volunteer Experience
Name of Organization $\qquad$
Address $\qquad$
City/State/Zip $\qquad$
Position Held $\qquad$ Supervisor $\qquad$
Dates of Service (From) (To) $\qquad$

PLEASE LIST TWO REFERENCES and
TWO LETTERS OF RECOMMENDATION:
Name $\qquad$ Phone $\qquad$
Address $\qquad$
City/State/Zip $\qquad$
Relationship $\qquad$

Name $\qquad$ Phone $\qquad$
Address $\qquad$
City/State/Zip $\qquad$
Relationship

Please tell us why you chose Memorial Health to be a volunteer:
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$

Have you ever been convicted of a crime other than a minor traffic violation?
Yes__ No___

If yes, please explain:

## Disclaimer and Agreement (Please read carefully before signing)

I affirm that the information provided in this application is correct and complete to the best of my knowledge. I understand that volunteer applicants will undergo a criminal background check. I consent to take the pre-volunteer physical health screening and any such future screening(s) as may be required by Memorial Health University Medical Center. I agree to follow hospital policies and procedures for volunteers as outlines in the Volunteer Handbook. I understand that Workers Compensation does not cover volunteers and that I am responsible for maintaining my health insurance. I voluntarily offer my services with a clear understanding there will be no monetary compensation, and that volunteering does not lead to employment.
I understand and agree that submitting this application form does not automatically register me as a Memorial Health University Medical Center volunteer and that there may be specific qualifications I must meet including the acceptance of established volunteer policies and procedures before I may begin volunteering.
I agree to volunteer no less than four hours at a time for a minimum commitment of at least 80 hours over one-year time period. Note that staff will verify all hours once the volunteer has completed all required responsibilities.

Signature Date $\qquad$
Please note an interview does not guarantee acceptance into the program
Memorial Health University Medical Center
MMCS.Volunteers@HCAhealthcare.com
Volunteer Services
P.O. Box 23089 Savannah, GA 31403
(912) 350-0673 Fax (912) 350-4599

## ACKNOWLEDGMENT AND AUTHORIZATION

I acknowledge receipt of the DISCLOSURE REGARDING BACKGROUND INVESTIGATION and A SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT and certify that I have read and understand both of those documents. I hereby authorize the obtaining of "consumer reports" and/or "investigative consumer reports," including criminal background checks, by the Company at any time after receipt of this authorization and throughout the hiring process and the term of my employment, contract or privileges, if applicable. I authorize the Company throughout the term of my employment or contract, to share any consumer report received with a related entity. To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, state or federal agency, institution, school or university (public or private), information service bureau, employer, or insurance company to furnish any and all background information requested by PreCheck, Inc., 3453 Las Palomas Rd. Alamogordo, NM 88310; 1(888) PreCheck [1-888-7732432] another outside organization acting on behalf of the Company, and/or the Company itself. I agree that a facsimile ("fax"), electronic or photographic copy of this Authorization shall be as valid as the original.

My present employer may be contacted for a job reference. Yes $\square \mathrm{No} \square$

By signing below, I confirm that I have read and understand the above information and that I provide my consent.

Signature: $\qquad$ Date $\qquad$
First Name: $\qquad$ Middle Name: $\qquad$
Last Name: $\qquad$
DOB $\qquad$ Last four digits of SSN $\qquad$
Parent/Guardian Signature: $\qquad$

Date $\qquad$

